

Northfield Condominium Association
Executive Board Meeting
October 6, 2009
Minutes

Call to Order

The meeting was called to order at 5:35pm. With Andrea, Josh and Drew in attendance, a quorum was established. Stafford was unable to attend due to a prior commitment. Julie McFadden attended for All Property Services.

Review/Approve Board Meeting Minutes, June 4, 2009

After review there was a motion and a second to approve the minutes as presented. All were in favor.

Unfinished Business

Signs – Both main signs have been completed. The “map” sign is in the process of being updated.

New Business

Financial Report- review/approve – Julie presented the financials through September 30, 2009. After review there was a motion and second to accept the financials and all were in favor.

Delinquencies – Julie reviewed the delinquency report and updated the board regarding ongoing collection efforts for the four units in arrears. The board approved to continue the collection process for these owners.

2010 Budget Review – Julie reviewed the first draft of the budget for next year with the board. The board will finalize the budget at their December meeting when most of the accounts have year-end totals available. At that time, they will consider a potential increase to the dues for economic increases.

Two board positions open (Rog term exp. 2010) – Drew Williamson’s term expires this year, as does Roger Parmenter. While Drew is willing to serve again, Rog has moved out of state.

Additions/Deletions

Newsletter outlining fire codes and recent fire – Andrea will draft another newsletter to go out. Items to be included will be the international fire code information, a reminder that this is a non-dog property, a request for more volunteers for the board and a reminder to get trash bags in the dumpster and not on the ground and a reminder of how the recycle works.

Asphalt repairs – Crack sealing was approved and should be done within the next three weeks.

Sign work – map board – In the process of making a complete map that can then be stenciled on to the signboard. This project is about four weeks out.

Lighting at sign - This topic was tabled for more information. Julie will look at some alternatives available and report to the board her findings.

Schedule next meeting

The next meeting will be December 1, 2009. At this meeting the budget will be approved.

Adjournment

With no further business before the board, there was a motion and second to adjourn. All were in favor,